



EMAIL: [info@afandtservice.com](mailto:info@afandtservice.com)



WEB: [www.afandtservices.com](http://www.afandtservices.com)

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### ***ALTERNATIVE FINANCIAL & TAX SERVICES***

Alternative Financial & Tax Services is an optimistic industry leader, with more than 17 years of continuous knowledge in domestic and international accounting and finance proficiencies. We offer analytical skills with hands-on knowledge of accounting and all tax preparation services, (e-File). Our combined services provide financial, accounting and tax services that improve the efficiency and effectiveness for personal and business structures to include profit and non-profit organizations. We specialize in Strategic Financial services, with customized packaged plans – for pricing and applicable fees [www.afandtservices.com](http://www.afandtservices.com). AF&TS services are offered and relative to the financial needs of all businesses, to assure all transactions adhere to AF&TS policies and procedures, generally accepted accounting principles, and rules established by the authoritative governing bodies.

**Accounting and Tax Seminars:** AF& T Services welcomes the opportunity to attend and provide accounting and tax information for your seminars.

**Financial Funding Options:** Looking for assistance with grants and business loans? AF & T Services offers grant writing and loan program assistance.

The attached document provides applicable Accounting and Tax services, offered by AF& T Services. We welcome your business, to provide financial services assistance and establish rewarding, professional relationships!

Best regards,

*Audra Webber – Executive Director*  
Alternative Financial & Tax Services, LLC  
2094 S. Oswego Way #103  
Aurora, CO 80014  
(303) 434-5563 | [expertaccountant@comcast.net](mailto:expertaccountant@comcast.net)

## **ACCOUNTING SERVICES**

Alternative Financial & Tax Services will ensure that your accounting records are maintained accurately and completed in a timely fashion so you can use the information in a constructive manner. Accounting helps organizations organize their most critical business transactions and obtain reports for their **cash flow, balances on key accounts, and their overall financial position** at any given time. In addition to keeping track of transactions, a well-implemented accounting system may also be used to **predict cash flow, maintain a budget and forecast revenue as part of a financial projection or analysis**. These are important elements of business regardless of a company's size, and can help resolve or reduce the risk of reporting inconsistencies to financial managers, investors and tax authorities.

AF&T Services provides a full range of affordable and effective accounting and bookkeeping services. We can also help with organizing and managing your business bills or maintaining an invoicing system for you.

The following are some of the key accounting services that we offer:

- **Accounts Payables & Receivables Management**
- **Bank Reconciliation**
- **Bill Pay Services**
- **Bookkeeping Services**
- **Financial Statement Preparation**

## **TAX SERVICES**

**Tax planning** is a very important aspect to managing current and future **tax liability** and **retirement planning**. Proper tax planning can save you from unnecessary payment of taxes and/or penalties each year. **Alternative Financial & Tax Services** can assist you in making **tax planning decisions** at any point during the year so you are not caught off guard when April 15th comes around.

We can assess your situation by analyzing your current income, **tax withholdings, credits** and **deductions** so you will know the amount of your **tax return** or tax owed to the **IRS** and/or state. This will allow you to make adjustments during the year so you can control your state and/or **federal tax owed** or **tax refund**, or, find the break-even point.

**Tax services** offered include but are not limited to the following:

- **Individual Tax Return Preparations** (Federal & State)
- **Business Tax Return Preparations** (Federal & State)
- **Tax Planning Services**
- **Filing Back Tax Returns**
- **Tax Resolution**
- **Payroll Tax Services**

### Disclaimer:

\*All contract services requires a 30 day written cancellation notice, \$150.00 is non-refundable. Prices and services are subject to change without notice. See website [www.afandtsecurities.com](http://www.afandtsecurities.com), for disclaimer details.